**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**September 21, 2020**

**(9:00am)**

**Via Zoom Meeting**<https://zoom.us/j/99233700519?pwd=T1NRWmVOT01kVjBaZUg3Sit6aWpwdz09>

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**Members Present**: Russ Taylor, Chairman; Randy Pfau, Vice-Chairman, Paul Moore, Treasurer; Megan Weaver, Secretary; Jim Loiacano, Member; Bob Corrin, Member; Bridget Smith, Member; Dave Johnson, Member; Dawn Krzyzaniak, Member; Tim Hildner, Member; Rob Kehoe, Member; Larry Fleming, Member; Josh Brown, Member; Gail Basner, Member; Tom Mayan, Member; Jim Frelitz, Member; Mariah Kelly, Member; Amanda Carrigan, Member; Larry Tibbits, Member;

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting was called to order at 9:00am by Chairman Taylor.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

*Motion by Kehoe with support by Loiacano to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from July 20, 2020:**

*Motion by Loiacano with support by Frelitz to accept July 20, 2020 minutes as presented.*

**Motion Carried.**

**Accounts Payable and Review Budget:**

Moore reviewed the treasurer’s report and budget. As of August 31, 2020, the Money Market account stood at $420,847.73 and Business Checking Account at $12,804.62. Moore also reviewed the budget performance report.  
*Motion by Loiacano with support by Kehoe to Accept the Accounts Payables and Budget Review as presented*.  
**Motion Carried.**

**Staff Update:**

**Web Update:**

Jeruski stated that there had been an issue with the tax history of villages not displaying on the website; but, it had since been corrected.

Hoffman reported that zoning updates for Saginaw Township and Village of Merrill had been completed and would be on the website soon.

Hoffman stated that he had completed FEMA maps for the City of Zilwaukee and Redevelopment Zone maps for the City of Frankenmuth. Habitat for Humanity had received 170 applications this year and Hoffman mapped all of the locations for them as well. He was also working on area maps for Jonesfield Township for projected wind turbine sites.

Hoffman presented a quick tutorial on how to turn on the land values layer for the online map. He noted that you must zoom in considerably for the layer to appear. This layer would be helpful to assessors and if anyone wished to have a hard copy of the map, to please contact him.

Hoffman planned on continuing the daily COVID-19 case map updates.

**E-911:**

Hoffman reported that the common places (landmarks) had been updated. Saginaw County 911 was currently doing a CAD version update and had also applied for a 911 GIS grant recently through National Emergency Number Association (NENA).

**2020 Aerial Photography Project:**

Hoffman stated that the aerial photography from Kucera had been reviewed and everything looked good so far. He would be giving any feedback to Kucera and planned to have the final aerials sooner than the deadline of the end of November.

**Election of Officers:**

Chairman Russ Taylor, Vice Chairman Randy Pfau, Treasurer Paul Moore and Secretary Megan Weaver.  
*Motion by Brown with support by Loiacano to accept officer slate as proposed.*

**Motion Carried.**

**Appoint Executive Committee:**

Loiacano stated that he would be stepping down from the Executive Committee. Steve London would take his place.

Chairman Russ Taylor, Vice Chairman Randy Pfau, Treasurer Paul Moore, Secretary Megan Weaver, Member Mariah Kelly, Member Justin Staley, Member Steve London, Member Marc McGill, Member David Johnson and Member Josh Brown.

*Motion by Loiacano with support by Weaver to accept Executive Committee slate as proposed.*

**Motion Carried.**

**Appoint Legal Counsel, Accountant, Auditor and Insurer:**

Legal Counsel – David Meyer of Smith Bovill  
Accountant – Tina Fisher of Roberts, Boehler & Fisher  
Auditor – Ken Berthiaume of Berthiaume & Company

Insurance – Norm Bamberger of MyMember Insurance Agency  
*Motion by Moore with support by Loiacano to accept slate as proposed.***Motion Carried.**

**Other Business:**

Kehoe pointed out that the letterhead for the treasurer’s reports was outdated.

**2021 General Meetings:**

January 25, April 19, July 19 and September 20, 2021.   
*Motion by Weaver with support by Frelitz to accept 2021 meeting dates as proposed.*

**Motion Carried.**

**Adjournment:**

*Motion by Mayan with support by Moore to adjourn.*

**Motion carried.**

Meeting adjourned at 9:37am.

***Next General Meeting*** – 9:00am, January 25, 2021 at Saginaw Community Foundation

***Next Executive Meeting*** – 9:00am, November 2, 2021 at Saginaw Township (if needed)

*Minutes prepared by Megan Weaver*