**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**April 18, 2022**

**(9:00am)**

**SAGINAW COMMUNITY FOUNDATION**

**1 Tuscola Street - Second Floor Meeting Room**

**Saginaw, MI 48602**

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**Members Present**: Russ Taylor, Chairman; David Johnson, Vice-Chairman; Megan Weaver, Secretary; Bridget Smith, Member; Nadine Bosley, Member; Scott Crofoot, Member; Mary Bourbina, Member; James Totten, Member; Tom Mayan, Member; Treena Chick, Member; Joseph Ruthig, Member; Stanley Brown, Member; Marc McGill, Member; Jim Gray, Member; Rob Grose, Member; James Wickman, Member; Adrianna Jordan, Member; Amanda Carrigan, Member; Mariah Kelly, Member

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority; Wade Slivic, Bay County

**Meeting was called to order at 9:00am by Chairman Taylor.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

*Motion by Grose with support by Crofoot to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from January 24, 2022:**

*Motion by Brown with support by Totten to accept January 24, 2022 minutes with correction of year (2022 instead of 2021).*

**Motion Carried.**

**Accounts Payable and Review Budget:**

In absence of Moore, Taylor reviewed the treasurer’s report and budget. As of March 31, 2022, the Money Market account stood at $504,241.59 and Business Checking Account at $9,634.70. The budget performance report was also reviewed.
*Motion by McGill with support by Grose to Accept the Accounts Payables and Budget Review as presented*.
**Motion Carried.**

**Staff Update:**

**Web Update:**

Hoffman reported that Saginaw Township’s zoning, polling locations and precincts had been updated on the website. He had also added vacant land with zoning and vacant land sales.

Other maps that were requested and completed included: Marion Township Economic Condition Factor (ECF), Tittabawassee Township Master Plan, precinct and polling locations for Thomas, Saginaw and Bridgeport townships, and a flood map for Saginaw Township that displays all properties that touch the 100-year flood zone.

**Removing Retired Property Identification Numbers (PIN):**

 Johnson suggested that all retired PINs be removed from the online map.

Jeruski stated that the pop-up window that appears while hovering over a parcel will show that it’s a retired PIN. He was waiting to hear back from Amalgam on whether they can be removed completely. Discussion followed.

**Requiring Surveys for Land Divisions:**

Jeruski informed the members that some municipalities are requiring surveys for land splits and divisions. Recently, Saginaw County Equalization had been really pushing for this and would like to see more municipalities require the survey. Discussion followed.

**E-911 Update:**Hoffman stated that the new CAD update was expected anytime now. Also, the results from the State’s consultant on address points came back and there was nothing major that needed to be looked at.

**Digital Elevation Model for County DPW:**

Hoffman informed the members that he had created several drain layers for the Saginaw County DPW. They are now requesting an elevation model which requires an additional software extension that was purchased for $700. Hoffman explained that they were waiting for the software and then would be working on the model where you can click on the parcel, and it will show the elevation.

**Displaying Taxes After Due Date:**

Hoffman stated that Saginaw County Treasurer Tim Novak had been approached about displaying tax amounts on the website after the due date. Novak was not in favor of this. Discussion followed.

**Company Selling Parcel Information:**

Hoffman informed the members that there was a company named Regrid that was selling parcel information online. They charge around $200 and give access to the customer to download all parcel information in the county. Hoffman has tried contacting them and they will not respond. The Michigan State Police has investigated them and told them to stop their business practice, to no avail. Hoffman wanted the members to be aware of the company. Much discussion was held, and Taylor suggested that Hoffman and Jeruski write something up with a disclaimer that the SAGA members can use to educate their residents on how to use the SAGA online map and website. It was consensus to do so.

**Other Business:**

Hoffman introduced Wade Slivic from Bay County. Slivic was just visiting and thanked the membership for welcoming him.

Jeruski explained that any parcel updates sent to the County by Friday will show up on the SAGA website the following Wednesday.

Slivic asked if the membership ever thought about putting special assessment information on the website. Grose responded that special assessments used to be on there, but it got really complicated for payoffs, so it was pulled.

**Adjournment:**

*Motion by Mayan with support by Brown to adjourn.*

**Motion carried.**

Meeting adjourned at 9:43am.

***Next General Meeting*** – 9:00am, July 18, 2022 at Saginaw Community Foundation

***Next Executive Meeting*** – 9:00am, June 6, 2022 at Saginaw Township

*Minutes prepared by Secretary Megan Weaver*