**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**EXECUTIVE MEETING**

**January 9, 2024**

**9:00am**

**Thomas Township Board Room**

**8215 Shields Dr.**

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**Members Present**: Dave Johnson, Vice-Chairman, Rob Grose, Treasurer; Megan Weaver, Secretary; Alan Malesky, Member; Justin Staley, Member; Mariah Kelly, Member; Chris Izworksi, Member

 Russ Taylor, Chairperson arrived at 9:10am.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting called to order at 9:00am by Vice-Chair Johnson.**

**Roll Call:** A quorum was present.

**Approval of Agenda:**

*Motion by Grose with support by Malesky to accept agenda as presented.* **Motion Carried.**

**Approval of Minutes from June 5, 2023:**

*Motion by Grose with support by Johnson to accept June 5, 2023 Minutes as presented.***Motion Carried.**

**Accounts Payable and Review Budget:**

Grose reviewed the treasurer’s report and budget. As of January 8, 2024, the Money Market account stood at $281,704.52 and Business Checking Account at $384,711.63. Grose also reviewed the budget performance report. He informed the members that he would be moving approximately $200,000 to a CD from the Money Market account.

**Presentation of 2023 Audit:**

Darcie Shelagowski, Berthiaume & Company, presented the audited financial statements for September 30, 2023. She explained that there were no difficulties encountered during the audit and the authority received an unmodified opinion, which is the best opinion possible. Ms. Shelagowski reviewed highlights of the financial statements. Discussion followed.

*Motion by Grose with support by Malesky to receive and file the*

*Saginaw Area GIS Authority Audited Financial Statements for Fiscal Year Ended September 30, 2023.*

**Motion Carried.**

**Staff Update:**

 **Web Update:**

Jeruski stated that the “occupancy” option was being added to the Sales Search on the Fetch website along with a “terms of sale” search option. Layers that had been added and/or updated to the website map include precincts and polling locations, archived parcels back to 2019, drains (consolidated into one layer instead of two), cemeteries, and section corners (previously private but now available for public viewing).

Hoffman informed the members that commercial and industrial sales web maps were now available and land codes for the Equalization Dept. Other maps that they have been working on include precinct maps for Buena Vista and Frankenmuth, precinct and polling locations for the County Clerk, flood plain for Thomas and Saginaw townships and acreage calculation for Chesaning. Hoffman stated that he had received a request from the Saginaw County Health Dept. for a map showing opioid deaths that he was working on.

**E911 Update:**

Hoffman stated that the address points added to the CAD system had caused an issue with accessing the call history for first responders. He and Izworksi would be working with Motorola to come up with a solution. He would keep them updated on progress. Discussion followed.

**Nearmap Subscription:**

Hoffman asked the members if there was any interest in obtaining a subscription to Nearmap oblique and conventional aerial photography that was flown this past spring. Staley commented that the City of Saginaw couldn’t justify the cost. Others agreed. Discussion followed. It was a consensus that there was not enough interest in the subscription to purchase.

**Orthophoto Update:**

Hoffman stated that it was still the plan to have the next fly-over in Spring 2025. He had talked with the GIS staff at both Midland and Bay counties, and they were planning the same.

**State of MI Capital Improvement Software:**

Hoffman informed everyone that he had been contacted by Ryan Laruwe at the State of Michigan who was attempting to put together a State-wide map showing infrastructure. It would be up to the individual municipalities whether they would like to join the project. Discussion followed.

**Other Business:**

Grose discussed BS&A software integration of the web map layers.

**Adjournment:**

Motion by Weaver with support by Malesky to adjourn.

**Motion carried.**

Meeting adjourned at 9:55 a.m.

***Next General Meeting*** – 9:00am, January 22, 2024 at Saginaw Community Foundation

***Next Executive Meeting*** – 9:00am, April 1, 2024 at Kochville Township

*Minutes prepared by Megan Weaver*