**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**EXECUTIVE MEETING**

**September 10, 2024**

**10:00am**

**Thomas Township**

**249 N. Miller Rd.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Members Present**: Rob Grose, Treasurer; Megan Weaver, Secretary; Justin Staley, Member; Mariah Kelly, Member; Treena Chick, Member

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting called to order at 10:03am by Treasurer Grose.**

**Roll Call:** A quorum was present.

**Approval of Agenda:**

*Motion by Weaver with support by Staley to accept agenda as presented.* **Motion Carried.**

**Approval of Minutes from June 3, 2024:**

*Motion by Staley with support by Chick to accept June 3, 2024 Minutes as presented.***Motion Carried.**

**Accounts Payable and Review Budget:**

Grose reviewed the treasurer’s report and budget. As of September 3, 2024, the Money Market account stood at $287,899.74 and Business Checking Account at $218,502.73. Grose also reviewed the budget performance report. He informed the members that he planned on switching to Frankenmuth Credit Union for SAGA’s banking needs. Discussion followed.   
*Motion by Weaver with support by Staley to accept the Accounts Payables and Budget Review as presented.***Motion Carried.**

**Staff Update:**

**Web Update:**

Hoffman reported some updates made to the Fetch layers including parcels, political boundaries, annexations for City of Saginaw and photos had been updated for both Saginaw Township and Buena Vista Township. Also, updates for Richland Township including zoning, parks and streets.

Hoffman had updated the Arc Online map with Saginaw Township vacant land sales. He had also corrected an issue on the zoning layer for the Fetch map where the titles of the zoning layers were overlapping.

Other maps that Hoffman and Jeruski had worked on recently included Richland Township’s parcels, zoning and future land use; Saginaw Township’s zoning and streetlights; and, Bridgeport Township’s election precincts.

**E911 Update:**

Hoffman stated that he had implemented a GIS update to the CAD system on August 27 which included many street range changes and updated address points.

**2025 Aerial Project Update:**

Hoffman updated the members on his initial discussions on the upcoming

aerial project slated for Spring 2025. Ballpark costs were $100,000 from Kucera and $75,000 from Samborn. He explained that he still needed to obtain more information as the initial comparison were not “apples-to-apples”. The goal was to have the contract by early 2025. Discussion followed. Hoffman would bring more information as it was available.

**Other Business:**

Hoffman informed the members that the professional services agreement with the City of Saginaw expires September 30, 2024. The proposed renewal contract was for three years and would be voted on at the next SAGA General meeting.

**Adjournment:**

Motion by Weaver with support by Staley to adjourn.

**Motion carried.**

Meeting adjourned at 10:27 a.m.

***Next General Meeting*** – 9:00am, September 16, 2024 at Saginaw Community Foundation

***Next Executive Meeting*** – 9:00am, January 6, 2025 at Thomas Township

*Minutes prepared by Megan Weaver*