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**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**July 15, 2024**

**(9:00am)**

**Saginaw Community Foundation**

**1 Tuscola Street, Second Floor Meeting Room**

**Saginaw, MI 48602**

**Members Present**: Russ Taylor, Chairman, David Johnson, Vice Chairman; Mark Angliss, Member; Mariah Kelly, Member; Jill Rombalski, Member; Stanley Brown, Member; Bridget Smith, Member; Nadine Bosley, Member; Joe Ruthig, Member; John Schmidt, Member; Ernie Delemeester, Member; Mary Bourbina, Member; James Totten, Member; Tom Ebenhoh, Member; Scott Crofoot, Member; Riley Kiessling, Member, Kirk Yaros, Members.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority.

**Meeting was called to order at 9:00am by Chairman Taylor.**

**Roll Call:**

Taken by Jeruski.

Taylor announced a quorum was present.

**Approval of Agenda:**

*Motion with support to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from April 17, 2024:**

*Motion with support by Ruthig to accept April 15, 2024 minutes as presented.*

**Motion Carried.**

**Accounts Payable and Budget Review:**

Taylor presented the Treasurer’s report reading from Treasurer Grose’s prepared Treasurer’s report of July 11, 2024. As of May 16, 2024, the SAGA Business Money Market Account stood at $286,197.91 and as of May 16, 2024, the Business Checking Account stood at $228,536.38.

Hoffman stated that all members were paid up and that SAGA was currently ahead on private sector fees.

Taylor reported that all appeared to be in good shape with SAGA’s finances.

*Motion by Ruthig with support to accept the Accounts Payable and Budget Review as presented*.
**Motion Carried.**

**Discuss/Approve 2024/2025 Budget and Per Parcel Rate:**

Hoffman told the membership that according to numbers provided by Saginaw County the cost for Jeruski and himself would be down $12,000 in the 2024/2025 budget.

Taylor explained that a five-cent increase in the current per parcel rate was being recommended by the Executive Board. This would raise the current per parcel fee to $2.05.

Stanley Brown asked if it was necessary at this time to have an increase in the per parcel rate as we already have a fund balance. Discussion followed. Taylor said we could go with an increase this time and potentially none in the next budget cycle. Kelly spoke for keeping the five-cent increase this cycle. After general discussion it was unanimously decided to keep the five-cent increase as proposed, with the understanding of studying the feasibility of not having an increase in the 2025/2026 budget.

*Motion by Ruthig with support by Riley to accept the 2024/2025 Budget and Per Parcel increase to $2.05, with the understanding to review the potential for not having an increase the following year.*

**Motion Carried unanimously.**

**Staff Update:**

**Web Update:**

Jeruski reported the addition of Building Square Footage and Building Style to the FECTH Sales Search CSV report file. This change would not appear on the online report only in the CSV download file.

**Fetch Layers Update:**

Hoffman reported the following updates: Countywide Parcels, City of Frankenmuth Future Land Use, Political Boundaries. Updated Photos and Sketches for Lakefield Township, County Drains, Saginaw Township Zoning. Tittabawassee Township Cemetery Map.

**Web Maps:**

Vacant Parcel Sales for Saginaw Township. Countywide DDA mapping for Equalization.

**Other Maps:**

City of Frankenmuth Future Land Use, and Social District Update, Saginaw Township Zoning, Kochville Township Parcels, Richland, Tittabawassee, and Thomas Garage Sales, Carrollton Township Street Funding. Great Lakes Bay Tech Park maps for Saginaw Future. Richland Township Solar Panel Parcels with several revisions to date.

Hoffman reported that Jeruski is currently updating the Parks layer and has recently completed an update to the School Building layer. Hoffman said he was working on a sidewalk layer update for Thomas Township as well as work on the Tittabawassee Township Pine Grove Cemetery map.

Hoffman asked for guidance on how to handle requests to map privately owned cemeteries. It was stated that currently the fee is $1 a plot for public cemeteries in member communities. Taylor said, in regard to private cemeteries, that a contract with a hold harmless clause needed to be signed before work could commence on such projects. Cost would be calculated based on SAGA’s current hourly rate of $65. The work would be considered secondary to the normal workload and done accordingly.

**E-911 Update:**Hoffman reported that he had recently been making numerous changes to the E-911 map.

**Other Business:**

Totten commented that the mapping and information available on FETCH is superior to the content offered in other systems.

Stanley Brown offered his support of the upcoming Saginaw County Road Millage.

Taylor let everyone know that the newly completed Thomas Township Hall would open for official business on Monday, July 22, 2024.

**Adjournment:**

*Motion by Riley with support to adjourn.*

**Motion carried.**

Meeting adjourned at 9:48 am.

***Next General Meeting*** – 9:00am, September 16, 2024

at Saginaw Community Foundation Building

1 Tuscola Street, Saginaw, MI 48602

***Next Executive Meeting*** – 9:00am, August 5, 2024

at the Thomas Township Board Room

8215 Shields Drive, Saginaw, MI 48609

*Minutes prepared by Bill Jeruski*