**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**September 16, 2024**

**(9:00am)**

**SAGINAW COMMUNITY FOUNDATION**

**1 Tuscola Street - Second Floor Meeting Room**

**Saginaw, MI 48602**

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**Members Present**: Russ Taylor, Chairman; David Johnson, Vice-Chairman; Megan Weaver, Secretary; Justin Staley, Member; Treena Chick, Member; Ernie Delemeester, Member; Tim Hildner, Member; Steve King, Member; Mariah Kelly, Member; Stanley Brown, Member; Joe Ruthig, Member; Nadine Bosley, Member; John Schmidt, Member; Paul Moore, Member; Riley Kiessling, Member; Jill Rombalski, Member; Mark Angliss, Member; Bridget Smith, Member

**Others Present:** Dan Hoffman, GIS Authority

**Meeting was called to order at 9:00am by Chairman Taylor.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

*Motion by Weaver with support by Brown to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from July 15, 2024:**

*Motion by Staley with support by Brown to accept July 15, 2024 minutes as presented.*

**Motion Carried.**

**Accounts Payable and Review Budget:**

In Grose’s absence, Taylor reviewed the treasurer’s report and budget. As of September 3, 2024, the Money Market account stood at $287,899.74 and Business Checking Account at $218,502.73. The budget performance report was also reviewed.  
*Motion by Schmidt with support by Ruthig to Accept the Accounts Payables and Budget Review as presented*.  
**Motion Carried.**

**Approve Change in Bank:**

Discussion was held on the request from Treasurer Grose to switch to Frankenmuth Credit Union for SAGA’s general banking needs. Ruthig asked if the membership had looked at Mercantile Bank in St. Charles as their interest rates were over 5% currently. He suggested that Grose look at possible investment options there. More discussion followed.

*Motion by Ruthig with support by Staley to approve the switch to Frankenmuth Credit Union for SAGA’s bank accounts (Hildner abstained from voting).***Motion carried.**

**Staff Update:**

**Web Update:**

Hoffman reported updates to the Fetch Layers including parcels, political boundaries, updated photos for both Saginaw and Buena Vista Townships, and zoning, parks, and streets for Richland Township.

Hoffman also completed Saginaw Township vacant land sales arc online map, and an issue was fixed on the zoning layer where the names of the layers were overlapping themselves. Other maps completed included Richland Township’s zoning and future land use, Saginaw Township’s zoning and street lights and Bridgeport Township’s precincts.

**E-911 Update:**Hoffman stated that he updated GIS on CAD on August 27 as well as updated address points and many street range changes.

**2025 Aerial Project Update:**

Hoffman was talking with both Midland County and the State of Michigan about the upcoming aerial project scheduled for Spring 2025. He stated that the Lidar was flown in 2015 and that does not need to be redone. The plan was for 6” resolution for the whole county and those municipalities that want 3” resolution will pay the difference. Discussion followed.

**Professional Services Agreement with City of Saginaw:**

Hoffman informed the members that the agreement with the City of Saginaw was up for renewal. SAGA uses the City’s server to house all data and in return the City of Saginaw does not pay for a SAGA membership. Discussion followed.

*Motion by Moore with support by Kiessling to approve the 3-Year renewal of the Professional Services Agreement with the City of Saginaw.*

**Motion Carried.**

**Election of Officers:**

Chairman Russ Taylor, Vice Chairman David Johnson, Treasurer Rob Grose, and Secretary Megan Weaver.  
*Motion by Moore with support by Staley to accept officer slate as proposed.*

**Motion Carried.**

**Appoint Executive Committee:**

Chairman Russ Taylor, Vice Chairman David Johnson, Treasurer Rob Grose, Secretary Megan Weaver, Member Mariah Kelly, Member Justin Staley, Member Treena Chick, Member Alan Malesky, Member Mark Angliss.

*Motion by Hildner with support by Ruthig to accept Executive Committee slate as proposed.*

**Motion Carried.**

**Appoint Legal Counsel, Accountant, Auditor, and Insurer:**

Legal Counsel – David Meyer of Smith Bovill  
Accountant – Tina Fisher of Roberts, Boehler & Fisher  
Auditor – Ken Berthiaume of Berthiaume & Company

Insurance – Zack Robinson of MyMember Insurance Agency  
*Motion by Moore with support by Staley to accept slate as proposed.***Motion Carried.**

**Adjournment:**

*Motion by Malesky with support by Ruthig to adjourn.*

**Motion carried.**

Meeting adjourned at 9:36am.

***Next General Meeting*** – 9:00am, January 27, 2025 at Saginaw Community Foundation  
***Next Executive Meeting*** – 9:00am, January 6, 2025 at Thomas Township  
  
*Minutes prepared by Secretary Megan Weaver*