

**MINUTES
SAGINAW AREA GIS AUTHORITY
SPECIAL EXECUTIVE MEETING
July 15, 2013
(8:00am)
MSU Extension**

Members Present: Rob Grose, Chairman; Russ Taylor, Vice Chairman/Secretary; Paul Moore, Treasurer; Johnathan Miller, Member; Marc McGill, Member; Dan Sherman, Member; Dennis Borchard; Tom Luck, Member; Jim Loiacano, Member.

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority.

Meeting called to order at 8:00am by Chairman Grose.

Roll Call:

Roll was taken by sign in sheet.

Approval of Agenda:

Motion by Loiacano with support by Moore to approve the Agenda.

Motion Carried.

Approval of Minutes from June 24, 2013:

Motion by Moore with support by Sherman to accept the June 24, 2013 Minutes as presented.

Motion Carried.

Discuss/Approve SAGA 2013/2014 Budget and Membership Rate:

It was stated that the County contract has increased by \$20,713 due to an increase in rising healthcare costs as well as a change to the way the County budget is being drawn up for 2014 in regard to retiree healthcare and legacy costs. Unlike in the past where retiree healthcare was a line item assigned to the general fund, the cost is now being assigned to every County employee regardless of department eligibility.

Grose stated that as a cost savings measure SAGA has begun reviewing the option of changing the employment of Hoffman and Jeruski to Saginaw Township or Thomas Township. The Saginaw Township option would save SAGA approximately \$20,000, the Thomas option \$13,000.

It was recommended that a three month extension of the current County contract be pursued. This would allow time to further review possible transfer of payroll to one of the townships as well as time to discuss the increase with County Controller Bellman.

Grose also stated that the per parcel rate was set to rise from \$1.35 to \$1.40. He said that at some point the per parcel rate, scheduled to reach \$1.50 in 2017/18 budget needed to level off.

Grose asked that Dave Meyer be contacted to draw up a memorandum of contract extension.

Motion by Moore with support by Miller To Adopt the Budget as Presented to the General Membership

Motion Carried.

Discuss New City Proposal/Contract for SAGA Website Redevelopment, Professional Services and In-Kind:

Sherman stated that the City proposal for web redevelopment includes redoing the whole SAGA website. The Authority would own the new site. The site would be housed on a virtual server eliminating much of the previous cost associated with the program. City of Saginaw would host the site as an in-kind service at no cost to the members. The latest software would be installed. There would be a content manager to allow Jeruski and Hoffman to maintain the site once it is up and running. The site would be fully mobile friendly. There would be a portal for arc publishing services.

Sherman stated that a beta version of the site already is complete and would be made available to the membership for comment.

Grose inquired about a timeline and Sherman explained that the new site would be up and running by October 1, 2013.

First year cost of the contract with the City was reported as \$19, 864.45. Annual cost after that would be \$ 9600.

This would be a three year contract.

Hoffman informed the membership that due to the virtualization of the web server the additional anticipated expense of having to purchase a physical server could be avoided.

Hoffman said that the City has requested their new contract be contained in a single contract, i.e. Web and Services. This was agreed to.

Sherman also spoke briefly about the possibility of adding Google Ads to the new website as a potential new revenue source for SAGA. He explained that the City was currently running Google Ads on their web and was on track to make \$500 in July.

Motion by Taylor with support by Loiacano to Recommend that the General Membership approve the Three Year Contract with The City of Saginaw for SAGA Website Redevelopment/Professional Services and In-Kind Services as Presented and Extend Current County Contract for Three Months

Motion carried.

Adjournment:

Meeting adjourned by at 8:30am.

Next General Meeting – 9:00am, September 16, 2013 at MSU Extension.

Next Executive Meeting – 9:00am, August 5, 2013 at Saginaw Township.

Minutes prepared by Bill Jeruski