

MINUTES
SAGINAW AREA GIS AUTHORITY
SPECIAL EXECUTIVE MEETING
September 11, 2013
8:30 am
Thomas Township Hall

Members Present: Russ Taylor, Vice Chairman/Secretary; Paul Moore, Treasurer; Johnathan Miller, Member; Dan Sherman, Member; Jim Loiacano, Member, Tom Luck, Member.

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority, Meagan Weaver, General Member.

Meeting called to order at 8:30am by Vice Chairman Taylor.

Roll Call:

Roll was taken by round table.

Approval of Agenda:

Motion by Moore with support by Sherman to approve the Agenda.

Motion Carried.

Approval of Minutes from August 6, 2013:

Motion by Loiacano with support by Sherman to accept the August 6, 2013 Minutes as presented.

Motion Carried.

Discuss Work and Membership Options of the Saginaw 911 Authority:

Hoffman stated that currently the Saginaw County 911 Authority pays a \$3,000 non-profit fee to SAGA.

Hoffman stated that over the past year he estimates he has spent 30% of his time on projects for 911 (Grants, data cleanup, working with Motorola etc). In view of this he said SAGA needs to charge 911 considerably more than they are.

Miller calculated that 30% of Hoffman's time equated to roughly \$30,000.

Taylor asked if SAGA wanted Hoffman to continue the same scope of work for 911 or would it be better for 911 to do the work themselves.

Miller stated that after sitting in an earlier meeting with 911 it is his opinion that Hoffman should scale back to a consultant role in regards to 911 and that they in turn should hire a full time IT person.

Taylor told the membership that in a previous meeting with 911 Tom McIntyre indicated he was onboard for a 911 membership fee in the neighborhood of \$30,000.

Taylor asked what the Saginaw County Road Commission paid for membership and was told \$48,000 which is half the per parcel rate for the entire county.

Luck said that it was the Road Commission's opinion that 911 should be required to pay the same membership fee as they do. He stated that 911 was receiving the same data and, in fact, much more work by Hoffman.

Taylor stated that a \$48,000 fee for 911 would be his recommendation.

Loiacano said he felt a base level of service should be set for the 911 membership and that any work by SAGA exceeding that level should be an additional charge.

A three part motion by Miller with support by Loiacano was set forth as follows:

1. To enact a \$48,000 annual SAGA membership fee for the Saginaw County 911 Authority.
2. To bestow SAGA Executive Member status on the Saginaw County 911 Authority with payment of said fee.
3. To pursue obtaining a GIS intern to handle the extra workload created by the Saginaw County 911 Authority membership in SAGA.

There was no dissent on the motion.

Motion Carried.

Discuss Contract Status with City/County:

Hoffman told the membership that he had received the amended contract back from attorney David Meyer. He stated that the only change was an indemnification clause holding neither the county nor the city responsible for use of their GIS data.

Sherman stated that the City of Saginaw attorney had already seen and approved the contract.

Motion by Miller with support by Moore to recommend the revised contract to the General Membership.

Motion carried.

Other Business:

Web Update: Sherman reported that due to unforeseen delays in switching from the city mainframe to a BS&A system the launch of the new SAGA website will be slightly delayed. He told the board that November 1st would be a worst case scenario for getting the new site up and running.

Sherman said he should be able to provide the members with a look at the beta test site within a week or two. He asked that the membership give feedback on the beta site as now was the time for suggestions to improve the site before release.

Sherman also stated that owner searches on SAGA are now using county parcel ownership data instead of data provided by the township assessors as was the case previously.

Liability Agreements: Taylor asked Hoffman if each SAGA member had on file a liability agreement to not hold SAGA responsible for use of GIS data. Hoffman said he believed he had signed agreements from everyone but would double check to make sure.

Taylor expressed concern that if we do not have signed agreements from everyone we need to get those agreements signed.

Maple Grove Membership: In response to a question about the rumored SAGA membership of Maple Grove Township Hoffman said that although he had been tentatively approached by Maple Grove Township concerning the township joining he has not heard anything further and no membership fees have been paid.

Adjournment:

Meeting adjourned by Taylor at 9:05am.

Next General Meeting – 9:00am, September 16, 2013 at MSU Extension.

Next Executive Meeting – 9:00am, October 7, 2013 at Saginaw Township.

Minutes prepared by Bill Jeruski