

**MINUTES
SAGINAW AREA GIS AUTHORITY
GENERAL MEETING
September 19, 2016
(9:00am)
MSU EXTENSION
1 Tuscola Street
Saginaw, MI 48602**

Members Present: Rob Grose, Chairman; Russ Taylor, Vice-Chairman; Paul Moore, Treasurer; Megan Weaver, Secretary; Marc McGill, Member; Rob Kehoe, Member; James Frelitz, Member; Mike McGibney, Member; Annamarie Reno, Member; Bob Corrin, Member; Tom Mayan, Member; Tim Hildner, Member; Larry Fleming, Member; Phillip Kerns, Member; David Smigiel, Member; Tom Luck, Member; Gail Basner, Member; Jim Loiacano, Member; Roland Niederstadt, Member; Daniel Weaver, Member; Troy Feltman, Member; Julia Darnton, Member.

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority; Brian Wendling, Saginaw County Public Works.

Meeting called to order at 9:00am by Chairman Grose.

Roll Call:

A quorum was present.

Approval of Agenda:

Motion by Loiacano with support by McGill to accept agenda as presented.

Motion Carried.

Approval of Minutes from July 18, 2016:

Motion with support by Hoffman to accept July 18, 2016 minutes with corrections.

Motion Carried.

Accounts Payable and Review Budget:

Moore reported that as of August 31, 2016, the Money Market account stood at \$194,539.99 and Business Checking Account at \$2,710.45. Moore also reviewed the budget performance report.

Motion with support by Weaver to Accept the Budget Review as reported.

Motion Carried.

Staff Update:

Web Update: Hoffman reported that there were a few minor issues with certain properties not showing up on the SAGA website. Mike McGibney was working with Dan Sherman on correcting those issues.

Discussion was held on the website migration and Jeruski informed the members that BS&A was testing the script for the property data; however, they have not provided a completion date. Hoffman reported that the list of layers for the mapping portion of the site had been submitted to Amalgam and they are currently processing three years' worth of aerial images and also have not given a completion date. Grose reminded everyone that the deadline to update the site was October 1. Hoffman stated that the current site would stay active for at least a couple of months while the new site was being completed. He would get the cost from City of Saginaw to keep the current site live and bring back to the membership.

Hoffman stated that SAGA's website domain registration would be expiring in January. The cost to renew for 6 months was \$210.

Motion by Taylor with support by Jeruski to renew the domain for six months at a cost of \$210.

Motion Carried.

E-911: Hoffman stated that Motorola was moving to a new version of software and there would be training provided in November.

Utility Project Update:

Hoffman stated that he and Jeruski were currently working on storm sewer projects for the villages of Merrill and Oakley.

NRCS LiDAR Grant Update:

Brian Wendling gave an update on the status of the grant application. All required forms had been submitted. The total grant amount (if awarded) would be \$102,690 (50/50 split). Wendling did not have a timeline. Discussion followed.

Election of Officers:

Chairman Rob Grose, Vice-Chairman Russ Taylor, Treasurer Paul Moore, Secretary Megan Weaver.

Motion with support by McGill to accept officer slate as proposed.

Motion Carried.

Appoint Executive Committee:

Chairman Rob Grose, Vice Chairman Russ Taylor, Treasurer Paul Moore, Secretary Megan Weaver, Member Tom Luck, Member Mike McGibney,

Member Jim Loiacano, Member Marc McGill, Member Tom McIntyre,
Member Joshua Brown.

Motion with support by Loiacano to accept executive committee slate as proposed.

Motion Carried.

Appoint Legal Counsel, Accountant, Insurer and Auditor:

Legal Counsel - David Meyer of Smith Bovill
Accountant - Tina Fisher of Roberts, Boehler & Fisher
Auditor - Ken Berthiaume of Berthiaume & Company
Insurance - Norm Bamberger of Bamberger Insurance

Motion by Moore with support to accept slate as proposed.

Motion Carried.

Other Business:

Members were informed of the retirement open house for Charlie Graham who had been with the City of Frankenmuth for 37 years. Grose commented that Charlie was one of the founding members of SAGA.

2017 General Meetings:

January 23, April 17, July 17 and September 18, 2017 all to be held at MSU Extension.

Motion by McGill with support to approve 2017 general meeting dates.

Motion Carried.

Adjournment:

Motion by Weaver with support by Loiacano to adjourn.

Motion carried.

Meeting adjourned at 9:23am.

Next General Meeting – 9:00am, January 23, 2017 at MSU Extension.

Next Executive Meeting – 9:00am, December 5, 2016 at Saginaw Township

Minutes prepared by Megan Weaver