

MINUTES
SAGINAW AREA GIS AUTHORITY
GENERAL MEETING
April 24, 2017
(9:00am)
MSU EXTENSION
1 Tuscola Street
Saginaw, MI 48602

Members Present: Rob Grose, Chairman; Russ Taylor, Vice-Chairman; Paul Moore, Treasurer; Marc McGill, Member; Josh Brown, Member; Tom Luck, Member; Rob Kehoe, Member; Mike McGibney, Member, Annamarie Reno, Member; Pam Moore, Member; Bob Corrin, Member; Randy Pfau, Member; Mike Comstock, Member; David Smigiel, Member; Gail Basner, Member; Larry Tibbits.

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority.

Meeting called to order at 9:00am by Chairman Grose.

Roll Call:

A quorum was present.

Approval of Agenda:

Motion by McGill with support by Paul Moore to accept agenda as presented.

Motion Carried.

Approval of Minutes from January 23, 2017:

Motion by McGill with support by Kehoe to accept January 23, 2017 Minutes as presented.

Motion Carried.

Accounts Payable and Review Budget:

Moore reported that the Money Market account stood at \$276,043.52 as of March 31, 2017 and Business Checking Account at \$2,199.75 as of March 31, 2017. He stated we had received all expected fees and membership dues. It was reported that SAGA was still waiting on receipt of the USGS grant money. Moore reported that at this time the budget is where it should be.

Motion by McGill with support by Corrin to *Accept the Budget Review as reported.*

Motion Carried.

Staff Update:

Web Update: Jeruski stated that SAGAGIS is now up and running. He reported that updates are now arriving to the SAGA ftp site from unit assessors and are being consolidated automatically every Sunday for inclusion to the web the following week. The tax database is being provided for SAGA by the Saginaw County Treasurer. It was reported that the online process was in place and functioning. The membership was asked to report any issues they come across.

Kehoe said that he had heard some users have expressed the wish that more search options could be added to the site. This concern was taken under advisement. He went on to praise the new site as did Grose and Paul Moore. Moore said it was particularly impressive that SAGA is providing all of their information online at no charge to the public, unlike many municipal mapping sites.

Assessor's Import Process: Jeruski let the membership know that we are still working to understand and implement a protocol/timeframe for switching assessing databases to accommodate tentative values and yearly rollover. Grose supported the suggestion to set up a meeting with interested parties to hammer out a schedule for this process. Jeruski has sent out a survey to member assessors to gather data on the timing of rollover and Board of Review. This data will then be used by the SAGA board to form a consensus opinion on the best timing for changes to SAGA's assessing database.

Amalgam: Hoffman reported that Amalgam was hard at work preparing SAGAGIS for the inclusion of building data. SAGA currently has a contract amendment in the amount of \$1000 annually, to provide this data online. The current schedule, per contract, is to have the data online by May 1, 2017.

SAMSA: Jeruski reported that SAGA had met with SAMSA, a Saginaw based web development company, regarding development of a new homepage for SAGAGIS. He reported that a proposal was received with a \$2175 development cost and a recurring annual cost ranging from \$509 to \$1109, dependent on features selected.

Motion by McGill with support by Taylor to *Authorize SAMSA to develop a web page for SAGA per the received proposal in an Amount Not to Exceed \$3000 in the initial development year.*

Motion Carried.

E911: Hoffman said he was still working to help E911 facilitate their upgrade with Motorola. Pfau said that recently confidence in the integrity of the Motorola upgrade was brought into question and it was decided that

the update would be put on hold until the Fall. He reiterated that the current system is working fine.

Hydrants: Hoffman reported that every SAGA member now has a completed hydrant layer. He asked that if anyone has any more hydrant information that it be made available to him so he can update the layer. Protocol on these most recently completed hydrant projects was that they were placed from our aerials. Hoffman said the hydrant layers have already been delivered to E911 and asked the membership to let him know if they also wanted copies.

SAGA LiDAR Project Update:

As has previously been reported, Brian Wendling was able to secure a National Resources Conservation Service (NRCS) grant to pay for one half of our LiDAR cost. In order to satisfy the grant SAGA needs to turn the LiDAR data over to the USGS with some very specific technical specifications. At this time Kucera, who collected the data, and Spicer are in the midst of processing the data to meet these specifications. Spicer has indicated there may be an additional cost involved in this post-processing.

City of Saginaw In-kind Services:

The membership was informed that with Hoffman's move to a new office in the Saginaw County Information Technology Department there would need to be discussions with the City concerning appropriate in-kind services for their membership. A date has yet to be set for these negotiations.

Other Business:

None.

Adjournment:

Motion by McGill with support to adjourn.

Motion carried.

Meeting adjourned at 9:25am.

Next General Meeting – 9:00am, July 17, 2017 at MSU Extension.

Next Executive Meeting – 9:00am, June 5, 2017 at Saginaw Township Hall

Minutes prepared by Bill Jeruski