

MINUTES
SAGINAW AREA GIS AUTHORITY
GENERAL MEETING
April 28, 2014
(9:00am)
MSU Extension Office

Members Present: Rob Grose, Chairman; Russ Taylor, Vice Chairman; Paul Moore, Treasurer; Megan Weaver, Secretary; Jim Totten, Member; Tom Luck, Member; Dan Sherman, Member; Marc McGill, Member; Jim Loiacano, Member; David Smigel, Member; Roland Niederstadt, Member; Charlie Graham, Member, Rene Herhold, Member; Gail Basner, Member; Tim Hildner, Member; Mark Seamon, Member; Larry Fleming, Member; Julia Darnton, Member; James Frelitz, Member.

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority.

Meeting called to order at 9:00am by Chairman Grose.

Roll Call:

A quorum was present.

Approval of Agenda:

Motion by Frelitz with support to accept agenda as presented.

Motion Carried.

Approval of Minutes from January 27, 2014:

Motion by Frelitz with support to accept the January 27, 2104 Minutes as presented.

Motion Carried.

Accounts Payable and Review Budget:

Moore reported Money Market balance stood at \$259,551.21 as of 3-31-2014. Checking was at \$1937.37 for the same date.

Performance to budget to date showed all expected revenues received as of the end of March. The one exception was that Saginaw County 911 had not paid their membership fee.

Expenses were reported as being as expected.

In answer to a question from the membership Moore reported that Brant Township had paid their membership fee.

Motion by Totten with Support by Sherman to Approve the Budget Review as Presented.

Motion Carried.

Discuss / Approve SAGA Contract with the County:

An amendment to the Professional Service Agreement was presented. The Amendment extends the SAGA contract with Saginaw County until 9-30-2014.

Motion by Niederstadt with support to Renew the Professional Service Agreement with Saginaw County including the Amendment to said Agreement.

Motion Carried.

Discuss \ Approve Stipend Renewal for Dan Hoffman:

Hoffman's stipend will renew with a 2% increase going forward. This increase is down from 5% in previous years.

Motion by McGill with support by Frelitz to approve the Saginaw Area GIS Authority Resolution Adopting Stipend Pay.

Motion Carried.

E-911 SAGA Membership Status:

Grose told the membership that he would be meeting with Saginaw County 911 by the end of the week of April 28th to discuss raising the membership fee for 911 from \$3,000 to \$48,000. The increase is being initiated to reflect the amount of work SAGA does for 911 as well as to bring their membership fee in line with that of the Saginaw County Road Commission.

Hoffman reiterated the extensive amount of work he has done and continues to do for the 911 Authority.

There was no dissent among the SAGA membership to raise the annual membership fee to \$48,000 for 911.

Website Update:

Sherman said great progress is being made on the web. Work is currently being done on an improved tax page. By verbal membership consent it was decided that personal property information would be included on the new site.

Grose asked for a tentative date for the launch of the new site and Sherman told him he was hoping for the end of the week of April 28th. He said he would send an email to the membership when the new site went live.

Emergency 911 Authority Work:

Hoffman stated that he was still spending a considerable amount of time working with 911. He said the mapping end is almost 100% cleaned up with the exception of a localized problem in one Buena Vista Township subdivision. He said he was available last week to assist Motorola with a planned upgrade to the 911 system, however the upgrade was postponed.

Flood Mapping for Emergency Operations Center (EOC):

It was reported that Hoffman and Jeruski had provided mapping support for the Saginaw County EOC during the recent flooding event. Road closure maps were provided as well as meeting support in the EOC. As an on going project road condition\closure maps due to winter deterioration and water damage are being produced for the Saginaw County Road Commission for Countywide distribution.

Zoning and Future Land Use Mapping:

Hoffman reported that zoning and future land use mapping has been done for several member communities including Frankenmuth, Bridgeport and Spaulding.

2015 Orthophotography Project:

Hoffman said the proposed County re-fly for the Spring of 2015 would keep us on our five year cycle of new aerials.

Dow Chemical has agreed to partner with SAGA for a third round of aerials. Their contribution this time around is for \$40,000.

Estimated cost of the flyover: \$95,000.

The specifications would be the same as 2010/2011 minus the LiDAR data.

Hoffman stated SAGA would be soliciting bids for the flyover. The timeline for getting the RFPs out is late Spring, early Summer 2014.

Other Business:

McGill pointed out that the next General Meeting will take place on July 28, 2014, and not July 27 as written in today's agenda. The change was so noted by the attendees.

Hoffman stated SAGA would be resuming work on the Swan Creek Water Project and that work was ongoing on the Saginaw Township Water Project.

Hoffman said he recommended that the membership stay with ArcView 9.3 and not upgrade to 10 at this time.

It was reported that Jeruski would be getting a new computer at a cost of \$1100. This update is to replace an aging Windows XP machine that, due to a drop in support of the XP operating system by Microsoft, has become a security concern to the GIS and County networks. It was stated that annually SAGA budgets \$2,000 for equipment and that this purchase would draw from those funds. This computer would also act as a license server.

It was reported that Tuscola County Equalization is attempting to start a GIS program and that they have consulted with Hoffman and Jeruski on technical matters concerning the best way to implement the program.

Adjournment:

Motion by Niederstadt with support by Weaver to adjourn meeting at 9:30am..

Motion Carried.

Next General Meeting – 9:00am, July 28, 2014 at MSU Extension.

Next Executive Meeting – 9:00am, June 2, 2014 at Saginaw Charter Township.

Minutes prepared by Bill Jeruski