

**MINUTES**  
**SAGINAW AREA GIS AUTHORITY**  
**ANNUAL GENERAL MEETING**  
**September 22, 2014**  
**9:00 am**  
**MSU Extension**

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**Members Present:** Russ Taylor, Vice Chairman; Paul Moore, Treasurer; Johnathan Miller, Member; Marc McGill, Member; Tom Luck, Member; Jim Loiacano, Member; Mark Seamon, Member; Renee Herhold, Member; Roland Niederstadt, Member; Charlie Graham, Member; David Smigiel, Member; Gail Basner, Member; James Frelitz, Member; Troy Feltman, Member; Dan Sherman, Member; Julia Darnton, Member; Larry, Fleming, Member; Bob Corrin, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority.

**Meeting called to order at 9:05am by Treasurer Moore.**

**Roll Call:**

Roll was taken by Treasurer Moore. A quorum was present.

**Approval of Agenda:**

*Motion by Loiacano with support by Moore to approve the Agenda.*

**Motion Carried.**

**Approval of Minutes from July 21, 2014:**

*Motion by Moore with support by Frelitz to accept the July 21, 2014 Minutes as presented.*

**Motion Carried.**

**Accounts Payable and Review of Budget:**

Moore reported that as of July 31, 2014 SAGA's Money Market account stood at \$200,838.48 and checking at \$3638.91.

Moore reported revenues were at 110% of anticipated. It was also reported that MCOG has now paid all outstanding invoices with SAGA.

*Motion by Loiacano with support to accept Budget Report as presented.*

**Motion Carried.**

**Web Update and Demo:**

Sherman gave a demonstration of the new recently launched SAGA GIS website. He explained that in addition to a totally redesigned look the new site has the following added functionality: enhanced rebuilt tax page, address and owner labels on map, improved search functions, acreage and square foot tools, enhanced print layout, mailing buffer tool, etc.

Hoffman stated there is now a better transition between the assessor's data and the map. He expressed the hope that more users would be able to use the improved web as opposed to the ESRI software.

Sherman reported that Google Ads on SAGA should launch this week. Estimated revenue form the ads was stated as \$1000 a month.

**E-911 Computer Aided Dispatch Status and Version Update:**

Hoffman stated he was assisting Motorola and 911 in a software update.

**Water Projects:**

Jeruski told the membership that the James Township water project has been completed and that Swan Creek was 100% complete in regard to as built clips, and approximately a third of the way complete in regard to registering the clipped drawings to the aerials. Jeruski also reported that as per the initial delivery of as built drawings a completed Hydrant Map was delivered to Saginaw Township. The township has since delivered as builds for project years 2011-2014. The previously completed map will be updated accordingly.

**2015 Orthophoto Project:**

Hoffman reported that he completed and delivered an RFP for the 2015 Ortho Project. Three vendors responded by the deadline. Wolpert bid \$74,572, Kucera \$64,500 and Williams Aerial \$39,120 for 6" color aerials.

After consideration Hoffman is recommending Kucera for the fly-over.

It was reported that with Kucera the fly-over cost to SAGA after the Dow grant would be \$24,000.

As reported earlier this summer the RFP included a six county partnership which was initiated to garner an overall bid reduction. Kucera stated at least three counties must accept their bid for Saginaw County to retain the \$64,500 cost. This figure is only Saginaw County's share of the overall contract.

The fly-over would take place April/May 2015, weather dependent.

**Discuss/Approve Saginaw 911 Authority Membership:**

911 has agreed to join SAGA as an Executive Member for an annual membership of \$30,000. This is a per parcel rate of .435. They have also agreed to prorate the membership cost for fiscal year 2014 beginning in the Summer of 2014.

The Saginaw County Road Commission will see their annual membership rate lowered to match that of 911.

In answer to a question from Niederstadt Taylor replied that the annual cost for both entities will be tied to the general annual per parcel cost.

*Motion by Niederstadt with support by McGill to Support a Resolution of Membership for the Saginaw County 911 Authority.*

**None Opposed.**

**Motion Carried.**

**Elect Officers:**

Chairman, Rob Grose, Vice Chairman, Russ Taylor, Treasurer, Paul Moore, Secretary Megan Weaver.

*Motion by Loiacano with support by Sherman To Accept Officers Slate As Proposed.*

**Motion Carried.**

**Appoint Executive Committee:**

Chairman, Rob Grose, Vice Chairman, Russ Taylor, Treasurer, Paul Moore, Secretary, Megan Weaver, Member, Tom Luck, Member, Johnathan Miller, Member, Dan Sherman, Member, Jim Loiacano, Member, Marc McGill, Member, Vern Weber.

*Motion by Niederstadt with support To Accept Executive Committee Slate As Proposed.*

**Motion Carried.**

**Appoint Legal Counsel, Accountant, Insurer and Auditor:**

Legal Counsel, David Meyer of Smith Bovill  
Accountant, Tina Fisher of Roberts Boehler and Fisher  
Auditor, Ken Berthiame of Berthiame and Company  
Insurance, Norm Bamberger of Bamberger Insurance

*Motion by McGill with support To Accept Slate As Proposed.*

**Motion Carried.**

**Adjournment:**

*Meeting adjourned at 10:10am.*

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***Next Executive Meeting*** 9:00 am, December 1, 2014 at Saginaw Charter Township.

***Next General Meeting*** 9:00 am, January 26, 2015 at MSU Extension.

*Minutes prepared by Bill Jeruski*