

MINUTES
SAGINAW AREA GIS AUTHORITY
GENERAL MEETING
September 21, 2015
9:00 am
MSU Extension

Members Present: Rob Grose, Chairman; Russ Taylor, Vice-Chairman; Paul Moore, Treasurer; Megan Weaver, Secretary; Marc McGill, Member; Tom Luck, Member; Gail Basner, Member; Jim Loiacano, Member; Bob Corrin, Member; Dan Sherman, Member; Diana Vacik, Member; Larry Fleming, Member; Charlie Graham, Member; Edward Hak, Member; Tom McIntyre, Member; Renee Herhold, Member; Don LaClair, Member; Mike Cicalo, Member; Tom Krzeszewski, Member; Rob Kehoe, Member; Troy Feltman, Member.

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority.

Meeting called to order at 9:02 a.m. by Chairman Grose.

Roll Call:

Roll was taken by Grose. A quorum was present.

Approval of Agenda:

Motion by Loiacano with support by Sherman to approve the agenda.

Motion Carried.

Approval of Minutes from July 20, 2015:

Motion by Moore with support to accept the July 20, 2015 minutes as presented.

Motion Carried.

Accounts Payable and Review of Budget:

Paul Moore reported that as of August 31, 2015, SAGA's Money Market account stood at \$206,741.40 and checking account at \$1,083.54.

Motion by McGill with support by Loiacano to accept Treasurer and Budget Reports as presented.

Motion Carried.

Web Update:

Dan Sherman informed the members that the latest website problem areas including sales and tax data had been resolved. He explained that the next

area of focus is adding functionality to the map that is displayed when you first click on a parcel in the property search (the small map that pops up when in the “General Information” tab on a property). He reminded everyone that the SAGA General Map is the most updated and current on the website.

Discussion was held on the cost of producing the “Print Report” feature that used to be on the old website. Sherman stated that it would be approximately \$3,600 for the billed hours to add the feature and it would take up to two months to complete.

Motion by Moore with support by Loiacano to approve the project of adding the “Print Report” page for an approximate cost of \$3,600.

Motion Carried.

It was consensus to have any major projects that could potentially take more than 20 hours to complete, be brought to the Executive Committee for approval.

E911 Update:

Dan Hoffman reported that the ArcMap 9.3 had been installed at 911 in July and everything was going well so far. He would be meeting with 911 after the first of the year to work on the next update.

Water Projects:

Bill Jeruski reported that the project for Birch Run was complete. Hoffman stated that the hydrant project for Bridgeport was approximately 90% done.

2015 Orthophoto/LiDAR Project:

Hoffman reported that the aerials should be ready within a month. He reminded the members that Kucera had a larger project this time around with flying over six counties. Per the agreement, Kucera has until mid-November to send the files.

Hoffman stated that the pre-proposal that he sent in for the USGS grant opportunity was accepted and he would be working on the full grant proposal next. He explained that the Saginaw County Public Works office also submitted a pre-proposal and if theirs is accepted, he would meet with them as both can be submitted, but only one is awarded.

Master Plan Maps:

Hoffman stated that the master plan maps for Thomas and Lakefield Townships were completed.

Environmental Health Application:

Hoffman reported that he had been working on a project for the Mid Michigan District Health Department who received a grant to use the GIS technology for septic tank and field locations.

SAGA Membership:

Hoffman reported that Chapin Township is considering joining SAGA. They are the only Saginaw County municipality that is not a member currently.

Election of Officers:

Chairman Rob Grose, Vice Chairman Russ Taylor, Treasurer Paul Moore, Secretary Megan Weaver.

Motion by McGill with support by Loiacano to accept officer slate as proposed.

Motion Carried.

Appoint Executive Committee:

Chairman Rob Grose, Vice Chairman Russ Taylor, Treasurer Paul Moore, Secretary Megan Weaver, Member Tom Luck, Member Diane Vacik, Member Dan Sherman, Member Jim Loiacano, Member Marc McGill, Member Vern Weber.

Motion by Taylor with support by Sherman to accept executive committee slate as proposed.

Motion Carried.

Diane Vacik stated that the County was currently interviewing applicants for the Information Systems and Services (ISS) Director and once someone was hired, they would be taking her spot on the Executive Committee.

Appoint Legal Counsel, Accountant, Insurer and Auditor:

Legal Counsel - David Meyer of Smith Bovill
Accountant - Tina Fisher of Roberts, Boehler & Fisher
Auditor - Ken Berthiaume of Berthiaume & Company
Insurance - Norm Bamberger of Bamberger Insurance

Motion by McGill with support by Loiacano to accept slate as proposed.

Motion Carried.

2016 General Meetings:

January 25, 2016; April 18, 2016; July 18, 2016 and September 19, 2016 all to be held at MSU Extension.

Adjournment:

Motion by Moore with support by Sherman to adjourn the meeting at 9:26 a.m.

Motion carried.

Next General Meeting 9:00 a.m., January 25, 2016 at MSU Extension.

Next Executive Meeting 9:00 a.m., December 7, 2015 at Saginaw Charter Township

Minutes prepared by Megan Weaver.