

**MINUTES
SAGINAW AREA GIS AUTHORITY
GENERAL MEETING
July 15, 2013
(9:00am)
MSU Extension**

Members Present: Rob Grose, Chairman; Russ Taylor, Vice Chairman/Secretary; Paul Moore, Treasurer; Johnathan Miller, Member; Marc McGill, Member; Dan Sherman, Member; Tom Luck, Member; Jim Loiacano, Member; Dan Smigiel, Member; Julie Darnton, Member; Gail Basner, Member; Richard Prezzato, Member; Charlie Graham, Member; Lisa Hitchcock, Member; Bob Corrin, Member; Dennis Borchard, Member; Jim Frelitz, Member; Megan Weaver, Member .

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority.

Meeting called to order at 9:00am by Chairman Grose.

Roll Call:

A quorum was present.

Approval of Agenda:

Motion by Taylor with support by Loiacano to approve the Agenda.

Motion Carried.

Approval of Minutes from April 15, 2013:

Motion by Miller with support by Loiacano to accept the April 15, 2013 Minutes as presented.

Motion Carried.

Accounts Payable and Review of Budget:

Moore stated that SAGA's Money Market Account stood at \$164,097.47. Checking is at \$703.17.

No unusual expenses reported.

Motion by Weaver with support to accept report as presented.

Motion Carried.

Discuss/Approve SAGA 2013/2014 Budget and Membership Rate:

It was stated that the County contract has increased by \$20,713 due to an increase in rising healthcare costs as well as a change to the way the

County budget is being drawn up for 2014 in regard to retiree healthcare and legacy costs. Unlike in the past where retiree healthcare was a line item assigned to the general fund, the cost is now being assigned to every County employee regardless of department eligibility.

Grose stated that as a cost savings measure SAGA has begun reviewing the option of changing the employment of Hoffman and Jeruski to Saginaw Township or Thomas Township. The Saginaw Township option would save SAGA approximately \$20,000, the Thomas option \$13,000.

Grose said the Executive Committee was recommending a three month extension of the current County contract. This would allow time to further review possible transfer of payroll to one of the townships as well as time to discuss the increase with County Controller Bellman.

It was stated that the provided SAGA budget numbers were a worst case scenario.

Motion by Taylor with support by Weaver to Extend the Current County Contract for Three Months.

Motion Carried.

Motion by McGill with support by Frelitz to Approve Budget as Presented.

Motion Carried.

Discuss New City Proposal/Contract for SAGA Website Redevelopment, Professional Services and In-Kind:

Sherman stated that the City proposal for web redevelopment includes redoing the whole SAGA website. The Authority would own the new site. The site would be housed on a virtual server eliminating much of the previous cost associated with the program. City of Saginaw would host the site as an in-kind service at no cost to the members. The latest software would be installed. There would be a content manager to allow Jeruski and Hoffman to maintain the site once it is up and running. The site would be fully mobile friendly. There would be a portal for arc publishing services.

Sherman stated that a beta version of the site already is complete and would be made available to the membership for comment.

Grose inquired about a timeline and Sherman explained that the new site would be up and running by October 1, 2013.

First year cost of the contract with the City was reported as \$19, 864.45. Annual cost after that would be \$ 9600.

This would be a three year contract.

Hoffman informed the membership that due to the virtualization of the web server the additional anticipated expense of having to purchase a physical server could be avoided.

Hoffman said that the City has requested their new contract be contained in a single contract, i.e. Web and Services. This was agreed to.

Sherman also spoke briefly about the possibility of adding Google Ads to the new website as a potential new revenue source for SAGA. He explained that the City was currently running Google Ads on their web and was on track to make \$500 in July.

Motion by McGill with support by Graham to Authorize the Executive Committee to Pursue with Legal Counsel a Three Year Contract with The City of Saginaw for SAGA Website Redevelopment/Professional Services and In-Kind Services.

Motion carried.

Staff Report:

Web Update:

Hoffman reported that recently the ownership data file used to populate the SAGA site was not being updated properly. The issue has been resolved and there are no issues with the website at this time.

E-911 Update:

It was reported that there are currently technical problems with gaps and overlaps in the 911 system. This problem manifests itself in certain instances along borders between jurisdictions by only notifying one agency to respond when both jurisdictions should be notified. A solution to the problem is being pursued. No timeline was given.

Water Projects:

It was reported that Kochville water and sewer has been completed. Swan Creek water is on hold awaiting receipt of data. Jeruski stated that work on Saginaw Township is on track. Both Thomas and Saginaw Township are pursuing purchase of GPS units to facilitate water projects.

EMCOG/MDOT Bike Trail Mapping:

Hoffman said that a draft of the updated Bike trail Map has been submitted to EMCOG for approval. This mapping project will earn SAGA approximately \$3000-4000.

Hoffman also stated that mapping for Deep River Township will mean additional income for SAGA.

CORS Stations (GPS Base Stations):

It was reported that the County was transferring ownership of three CORS GPS base stations to MDOT. The transfer is in response to approaching mandatory maintenance of \$6000 per station. MDOT will assume maintenance of the stations going forward and absorb full cost of doing so. The County will still maintain full access to the accuracy data provided by these base stations at no cost.

Other Business:

Hoffman told the membership that at a regional GIS meeting the State of Michigan talked about a new statewide ortho photography project. The State will administer cheaper cost for aerials through Sanborn. A projected cost for Saginaw County would be \$67,000. If SAGA were to partner that cost could drop to \$30,000 for a 2015 flyover.

There were questions about accuracy that would have to be investigated before moving forward. Hoffman stated he would contact Sanborn for particulars.

Adjournment:

Meeting adjourned by at 9:35am.

Next General Meeting – 9:00am, September 16, 2013 at MSU Extension.

Next Executive Meeting – 9:00am, August 5, 2013 at Saginaw Township.

Minutes prepared by Bill Jeruski