**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**September 18, 2017**

**(9:00am)**

**MSU EXTENSION**

**1 Tuscola Street**

**Saginaw, MI 48602**

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**Members Present**: Paul Moore, Treasurer; Megan Weaver, Secretary; Marc McGill, Member; Jim Loiacano, Member; Rob Kehoe, Member; Mike McGibney, Member, Annamarie Reno, Member; Bob Corrin, Member; Tom Mayan, Member; Tom Luck, Member; Gail Basner, Member; Josh Brown, Member; Bridget Smith, Member; Randy Pfau, Member; Larry Tibbits, Member; Tony Dier, Member; James Frelitz, Member; Pam Moore, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**In the absence of the Chairman and Vice-Chairman, the meeting was called to order at 9:00am by Treasurer Paul Moore.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

*Motion by Loiacano with support by Weaver to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from July 17, 2017:**

*Motion by McGill with support by Kehoe to accept July 17, 2017 minutes as presented with correction on the spelling of Loiacano.*

**Motion Carried.**

**Accounts Payable and Review Budget:**

Moore reported that as of August 31, 2017, the Money Market account stood at $206,335.08 and Business Checking Account at $1,086.36. Moore also reviewed the budget performance report.
*Motion by McGill with support by Loiacano to Accept the Accounts Payables and Budget Review as reported*.

**Motion Carried.**

**Staff Update:**

**Web Update:** Hoffman reported that the new website was live as of September 8, 2017. The previous site was no longer active and he advised members that they may have to change their shortcut links to point to the new site. The website address has remained the same: [www.sagagis.org](http://www.sagagis.org) . Jeruski asked the members to review the member information on the new site and let him know of any changes or corrections that were needed.

Hoffman stated commercial and industrial building information was now on the GIS viewer. Tentative values would be added next. The 2018 assessing databases were still needed from: Brady, Chapin, Chesaning, Frankenmuth, Maple Grove, Taymouth and Zilwaukee Townships as well as the City of Zilwaukee.

Discussion was held on the fact that the Google ads cannot be placed on the map viewer portion of the new website.

**E-911:** Hoffman stated that the switch over to the new CAD version was slated for October 17. He was planning on doing some refresher training on the new Motorola software.

**NRCS LiDAR Grant Update:**

Hoffman informed the members that the USGS had issues with every category of the LiDAR report so it was sent back to Spicer Group in August. Since then, Spicer Group has submitted a sample of the corrected data and Hoffman was still waiting to hear back from the USGS.

**2020 Census:**

Hoffman stated that he had received a letter from the U.S. Census Bureau requesting data. He provided County-wide data; however, it was up to the local municipalities on whether they wanted to participate.

**City of Saginaw – In-Kind Services:**

Hoffman reported that meetings have taken place with the City of Saginaw in regards to their SAGA membership contract. Even though Hoffman has moved his office to the Saginaw County building, the City still provides server space. Hoffman does not maintain parcel data for the City. Discussion followed. Hoffman would bring further information to the members as negotiations with the City continued.

**Election of Officers:**

Chairman Rob Grose, Vice Chairman Russ Taylor, Treasurer Paul Moore, and Secretary Megan Weaver.

 *Motion by McGill with support by Loiacano to accept officer slate as proposed.* **Motion Carried.**

 **Appoint Executive Committee:**

Chairman Rob Grose, Vice Chairman Russ Taylor, Treasurer Paul Moore, Secretary Megan Weaver, Member Tom Luck, Member Mike McGibney, Member Jim Loiacano, Member Marc McGill, Member Randy Pfau, Member Joshua Brown

*Motion by Corrin with support by Loiacano to accept executive committee slate as proposed.* **Motion Carried.**

**Appoint Legal Counsel, Accountant, Insurer and Auditor:**

Legal Counsel – David Meyer of Smith Bovill
 Accountant – Tina Fisher of Roberts, Boehler & Fisher

 Auditor – Ken Berthiaume of Berthiaume & Company
 Insurance – Norm Bamberger of Duclos Insurance Agency

 *Motion by McGill with support by Weaver to accept slate as proposed.* **Motion Carried.**

**Other Business:**

Jeruski reminded the members that the Saginaw County Road Commission assigns all street addresses in the county. He recommended emailing Scott Hare at hares@scrc-mi.org to get on the list for email updates.

**Adjournment:**

*Motion by Kehoe with support by Weaver to adjourn.*

**Motion carried.**

Meeting adjourned at 9:26am.

***Next General Meeting*** – 9:00am, January 22, 2018 at MSU Extension.

***Next Executive Meeting*** – 9:00am, November 6, 2017 at Saginaw Township

*Minutes prepared by Megan Weaver*